



INSTRUCTION

1. This application form is for classes and programs for Distance Education at GIA Thailand only.
2. Please complete both pages of this application form and fax both sides.
3. Alternatively, please send your completed application form with payments to GIA Thailand.

Read and complete both sides of this application, and sign the enrollment agreement. All enrollment fees shown are in US Dollars.

Program enrollments: Lower tuition compared to individual course enrollment

Make your selections below	Tuition in US Dollars	Shipment Fee	Months allowed to complete
<input type="checkbox"/> GEMOLOGIST PROGRAM <u>SAVE \$ 340</u> Includes: Diamond Essentials, Diamonds & Diamond Grading, Colored Stone Essentials, Colored Stones, and Gem Identification (Required: 3 Lab Classes for Graduate Gemologist Diploma)	\$ 3,520 *	\$ 295	63
<input type="checkbox"/> DIAMONDS PROGRAM <u>SAVE \$ 100</u> Includes: Diamond Essentials, Diamonds & Diamond Grading (Required: Diamond Grading Lab Class for Graduate Diamonds Diploma)	\$ 1,025 *	\$ 110	18
<input type="checkbox"/> COLORED STONES PROGRAM <u>SAVE \$ 240</u> Includes: Colored Stone Essentials, Colored Stones, and Gem Identification (Required: Colored Stone Grading and Gem Identification Lab Class for Colored Stones Diploma)	\$ 2,495 *	\$ 185	45
<input type="checkbox"/> ACCREDITED JEWELRY PROFESSIONAL PROGRAM <u>SAVE \$ 35</u> Includes: Diamond Essentials, Colored Stone Essentials and Jewelry Essentials	\$ 360	\$ 105	9

* Lab Classes are **NOT** included in the total tuition charges. Please see Lab Class application form for more details.

Single course enrollments:

Make your selections below	Tuition in US Dollars	Shipment Fee	Months allowed to complete
<input type="checkbox"/> DIAMOND ESSENTIALS – GEM130 7 Assignments & Proctored Final Exam	\$ 130	\$ 35	3
<input type="checkbox"/> DIAMONDS & DIAMOND GRADING – GEM230 20 Assignments & Proctored Final Exam (Prerequisite: Diamond Essentials)	\$ 995	\$ 75	15
<input type="checkbox"/> COLORED STONE ESSENTIALS – GEM120 8 Assignments & Proctored Final Exam	\$ 140	\$ 35	3
<input type="checkbox"/> COLORED STONES – GEM220 27 Assignments & Proctored Final Exam (Prerequisite: Colored Stone Essentials)	\$ 1,195	\$ 75	18
<input type="checkbox"/> GEM IDENTIFICATION – GEM240 19 Assignments & Proctored Final Exam (Prerequisite: Colored Stones)	\$ 1,400 **	\$ 75	24
<input type="checkbox"/> PEARLS – GEM149 11 Assignments & Proctored Final Exam	\$ 495	\$ 50	6
<input type="checkbox"/> JEWELRY ESSENTIALS – GEM110 5 Assignments & Proctored Final Exam	\$ 125	\$ 35	3

** **NOT** including student work room fees for practical 500 stones at GIA Campus only (refer to page no. 4). These charges depend on gem testing experience.

The following chemicals will be used in the gem identification lab sessions of the Gem Identification course: Refractive Index Liquid that contains Methylene Iodide (Diiodomethane, Tetraiodoethylene, and Sulphur). For further information contact GIA Thailand.

I have read both sides of this enrollment application; I understand and agree to all terms appearing on both sides of this application. We reserve the right to change enrollment fees without prior notice. Invigilator/proctor fees and the cost to return final exams completed off campus are additional, and are neither prepaid by nor reimbursed by GIA Thailand.

Signature: _____ Date Signed: _____ / _____ / _____
Day Month Year



STUDENT INFORMATION

Date: _____ / _____ / _____
Day Month Year

Declared Major: _____

Have you ever enrolled at GIA? no yes Student Number: _____

Full Legal Name: Mr. Ms. _____
First Middle Last/Surname

ID/Passport No.: _____ Date of birth: _____ / _____ / _____
Day Month Year

Address: _____

City: _____ State/Province: _____

Postal Zip Code: _____ Country: _____

E-mail Address: _____

Home Phone: _____ Mobile Phone: _____

Business Phone: _____ Fax Number: _____

Photo

EDUCATION HISTORY - ALL APPLICANTS *All documents sent with your application must be in English or include an English-language translation*

Highest level of education completed: High School Graduate College / University

Degree: _____

GUARANTOR SIGNATURE

(If you are 17 years of age or younger, we required the signature of your parent or guardian. By signing this, the parent or legal guardian agrees to accept all obligations in case of default)

Signature of Guarantor _____ Date: _____ / _____ / _____
Day Month Year

Address of Guarantor: _____

City/State/Province: _____ Country: _____ Postal Zip Code: _____

PAYMENT INFORMATION - ALL APPLICANTS

The total charges for each course or program you wish to enroll in is due with this agreement. **Payment must be made in Thai Baht**, and can be made via credit card, wire transfer, or a personal check drawn on a Thai Bank. GIA Thailand cannot be responsible for any bank charges that result from the use of a non-Thai bank. Make checks payable to **GIA (International) Co., Ltd.**

- Enrollment fees for courses or programs must be paid in full at the time of enrollment.
- GIA Distance courses or programs must be completed within the time limit stated on the reverse side of this form.
- Additional fees will be charged for completion of lab requirements in the Diamond Grading and Gem Identification Course.

Make your selections below

Program enrollments:	Tuition fee	Single course enrollments:	Tuition fee	Single course enrollments:	Tuition fee
<input type="checkbox"/> GEMOLOGIST PROGRAM	\$ 3,520	<input type="checkbox"/> DIAMOND ESSENTIALS	\$ 130	<input type="checkbox"/> GEM IDENTIFICATION	\$ 1,400
<input type="checkbox"/> DIAMONDS PROGRAM	\$ 1,025	<input type="checkbox"/> DIAMONDS & DIAMOND GRADING	\$ 995	<input type="checkbox"/> PEARLS	\$ 495
<input type="checkbox"/> COLORED STONES PROGRAM	\$ 2,495	<input type="checkbox"/> COLORED STONE ESSENTIALS	\$ 140	<input type="checkbox"/> JEWELRY ESSENTIALS	\$ 125
<input type="checkbox"/> ACCREDITED JEWELRY PROFESSIONAL	\$ 360	<input type="checkbox"/> COLORED STONES	\$ 1,195		

Full Payment: _____ US. Dollars.

Payment by fax or e-mail is limited to American Express Card. *We accept VISA, MasterCard or Bangkok Bank Card, but only with personal visit.*

American Express Card Number: _____ Exp. Date: _____ / _____
Month Year

Name of American Express card holder: _____

Total : _____ Thai Baht. Signature _____



HOW TO APPLY

A. Before you fill in the application, Please read through all pages of the entire Distance application supplement carefully. It contains schedules, student charges, payment options, cancellation, refund policy, and other helpful information. Be sure you understand everything completely.

B. In addition to your enrollment application, GIA Thailand requires the following documents to complete your enrollment.

1. Copy of passport or Identification Card, showing your date of birth.
2. A copy of your secondary school (high school), college/university diploma, your school's transcript or an equivalent affidavit from the Education Board in the country of your school proving your graduation and date. Please be sure that your name on these documents is exactly the same as on your passport.
3. 1 recent photo not older than 6 months. (1"x 1.3" size)
4. If English is not your native language, the standard of English proficiency is a score of 500 or better on a paper-based TOEFL (Test of English as a Foreign Language) examination, or a score of 173 on the computer version. Instead of a TOEFL score, your English language proficiency may be verified by submitting documentation that you attended either secondary school or college in an institution in which English is the language of instruction.
5. If you are 17 years of age or younger, we require the signature of your parent or guardian.

C. Payment Options: All payment must be in Thai funds, drawn on a Thai bank. GIA Thailand cannot be responsible for any bank charges that result from payments through a non-Thai bank. All payments should be made payable to: **"GIA (International) Co.,Ltd"**

You may pay by wire transfer; if so, ask for details. You may also charge fees to your American Express, MasterCard, VISA, or Bangkok Bank card. **If you return this application by fax or e-mail,** payment by this method is limited to only American Express.

HOW TO ENROLL

BY TELEPHONE:

Call: (662) 237-9575, or 237-9576, or 237-9577.

BY FAX:

Send to: (662) 236-9829

fax both sides of the application form for the specific program, course, or class which you wish to enroll in. Be sure to include your mailing address and telephone number(s) and fax number on the application.

BY MAIL:

Send to: **GIA Thailand Campus Bisco Tower, 12th-13th Floor, 56/12-14 & 16 Sub Road, Si Phraya, Bangrak, Bangkok 10500, Thailand**
Send the completed application and be sure to include your mailing address, telephone number(s), fax and/or email address.

For ON-CAMPUS enrollments: Please refer to the ON-CAMPUS EDUCATION Application Supplement and Program Schedule
For classes available in the U.S.A. at Carlsbad, New York, or Los Angeles or for any other GIA location contact www.gia.edu



GENERAL INFORMATION

CAMPUS DESCRIPTION:

GIA Thailand Campus offers postsecondary vocational training for the gem and jewelry industry. GIA Thailand campus is at Bisco Tower, 12th-13th Floor, 56/12-14 & 16 Sub Road, Si Phraya, Bangrak, Bangkok. Our campus includes nine classrooms, library, museum display of gem materials, and student lounges. GIA Thailand is located in Bangkok's central business district, close to the wholesale gem and jewelry center by Silom, Mahaesak, and Suriwong crossroads.

DISTANCE STUDENTS ENROLLING AT GIA THAILAND:

Each Distance course will be delivered to you from GIA Thailand in its entirety. Students may take written final exams without charge at GIA Thailand. If you enroll in the Gem Identification Course, you must come to GIA Thailand's Student workroom in Bangkok to complete all Gem Identification Assignments requiring lab work. The fee for identifying these stones and the fee for all attempts of the 20 stone final exam are not included in your enrollment fee.

ADMISSION POLICY:

GIA admits students of any race, color, sex, religion, or national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students of the school. It does not discriminate on the basis of race, color, sex, religion, or national and ethnic origin.

ADMISSION PROCEDURES:

All classes are taught in English unless otherwise indicated. We are pleased to help you with any questions or concerns you may have! After you have decided on the type of GIA education you want, turn to and read both sides of the enrollment application form for the program, course, or class you wish to enroll in. Send the completed application form, along with any required fees and documents to GIA Thailand. If any additional documents are required, we will contact you, so be sure to include your complete address, home and business phone numbers and fax number. GIA Thailand will confirm your enrollment, and note any payments or additional documents due.

REFUND & CANCELLATION POLICY:

If you or GIA cancel your enrollment in any GIA class, course or program, refunds are calculated on the basis of specific refund policies. For more information on current refund policies please contact the reception at GIA Thailand

- All cancellation requests must be in writing to GIA Thailand
- If a refund is due, it will be made to the original remitter only
- No refund will be made for opened or used books or course materials
- Application, processing, and other administrative fees will be deducted from refund

SCHOOL POLICY:

All school policies of the Gemological Institute of America apply to programs, courses, and classes of the same kind presented at GIA Thailand. Policies relating to attendance, satisfactory progress, student conduct and dress code, leave of absence, grading system, termination, make up, and probation, apply at GIA Thailand in the same manner as in the Gemological Institute of America, Carlsbad. Policies that apply to Extension Classes will be identified in the first class session. In advance of the class, should you have any questions, don't hesitate to contact us.

ADDITIONAL EXPENSES:

Additional fees may be charged for processing exams for Distance courses not serviced by GIA Thailand. Students who wish to transfer their enrollment from GIA Carlsbad to GIA Thailand, or from GIA Thailand to GIA Carlsbad can do so by simply informing GIA Thailand.

Student Work Room Fees are:

Half day:	1,000 Baht	(9:00am-12:00pm.) or (1:00pm-4:00pm.)
Full days:	2,000 Baht	(9:00am-12:00pm.) & (1:00pm-4:00pm.)
20-Stone exam:	1,500 Baht	per attempt (free for the first attempt)
Written exam:	1,500 Baht	per attempt (free for the first attempt)